

FACILITATOR EVALUATION FORM

Training: Ashbrooke Designing QMS to ISO/IEC 17025

Date: 1-3 February, 2006

Facilitator(s): Ned Gravel

Location: Markham, ON

Item	Met Participant Needs?				
	1 No	2	3 OK	4	5 Yes
Course Objectives:	<i>√ as appropriate below</i>				
Were you given the opportunity to help define them?	0	0	0	1	9
Were they well defined?	0	0	0	2	8
Were they achieved?	0	0	0	6	4
Course Content:					
Was the material appropriate?	0	0	0	5	5
Complexity (1=too complex or too simple ← → Perfect=5)	0	1	2	5	2
Was the material clear to you?	0	0	2	4	4
Volume (1=too much or not enough ← → Perfect=5)	0	1	3	5	1
Did the handouts fit with this training - did they help?	0	0	0	7	3
Facilitator Methods:					
Did the facilitator allow sufficient discussion?	0	0	0	0	10
Did the facilitator encourage participation?	0	0	0	0	10
Did the facilitator help bring out new group ideas?	0	0	0	1	9
Did the facilitator help close out discussions?	0	0	0	2	8
Would you accept this facilitator again?	0	0	0	0	10
Catering and Facility:					
Was the seminar facility appropriate for the course?	0	0	5	3	2
Was the lunch and breaks service acceptable?	0	0	1	6	3

Comments	Responses
Please get better binders that will stay closed! Better three ring binders. Improved binders – rings misaligned.	Will pass this on to the course designer
The course material should be more elaborate and defined well to understand.	Not certain how to address this comment without understanding what is missing.

Other Comments

- Very congenial atmosphere, conducive to learning – not dry and stuffy.
- Wide spectrum of objectives
- Well presented
- Wealth of knowledge gained from participants!
- Well presented
- Discussions were good
- Lot of knowledge and confidence gained
- I learned just as much from those in the course than I did from the facilitator and that is what made this course a success for me.