

FACILITATOR EVALUATION FORM

Training: ISO/IEC 17025 Foundation Course

Date: 30-31 January, 2006

Facilitator(s): Ned Gravel

Location: Markham, ON

Item	Met Participant Needs?				
	1 No	2	3 OK	4	5 Yes
Course Objectives:	√ as appropriate below				
Were you given the opportunity to help define them?	0	0	0	1	10
Were they well defined?	0	0	1	3	7
Were they achieved?	0	0	2	3	6
Course Content:					
Was the material appropriate?	0	0	0	3	8
Complexity (1=too complex or too simple ← → Perfect=5)	0	0	3	3	5
Was the material clear to you?	0	0	1	7	3
Volume (1=too much or not enough ← → Perfect=5)	0	0	2	5	4
Did the handouts fit with this training - did they help?	0	0	2	4	5
Facilitator Methods:					
Did the facilitator allow sufficient discussion?	0	0	1	1	9
Did the facilitator encourage participation?	0	0	0	1	10
Did the facilitator help bring out new group ideas?	0	0	0	0	11
Did the facilitator help close out discussions?	0	1	1	1	8
Would you accept this facilitator again?	0	0	0	1	10
Catering and Facility:					
Was the seminar facility appropriate for the course?	1	0	1	2	7
Was the lunch and breaks service acceptable?	0	0	0	4	7

Comments	Responses
Some sections were rushed through and made it difficult to understand (no chance to read it).	Agreed. Will consider reducing the introduction section to concentrate on the Section 4 and 5 materials.
Change website to indicate appropriate course times.	Change has been implemented.
Section 4.13.2 references to subsections 4.12.2.2 & 4.12.2.3 should be changed (page 52)	Good catch. Will pass to course author.
More real life examples. How do existing 17025 accredited operations handle some of the more controversial sections of the 17025 requirements?	This concern deals primarily with implementation of the standard, and there was not enough time to delve into many of these issues beyond a set of commonly

used approaches.

Other Comments

- The course met the CAEAL standards of 95% perfection.
- The discussions and examples that we had as a group were helpful and made the material easier to understand.
- I am impressed that the instructor was so knowledgeable about the course content and enthusiastic about it.
- Excellent presentation – very interesting
- Although the material itself is difficult to read it was explained very simply and the discussions were very helpful.
- Excellent course, extremely well delivered!