

Peer Evaluator Training Course

Three Training Days

What?

Learn how to plan and conduct evaluations of laboratory accreditation programs for their equivalence to federal and state requirements and ISO/IEC 17011.

Learn about the interpretations used in the formal recognition of national laboratory accreditation systems from a qualified international peer evaluator and trainer of evaluators. Examine the underlying concepts and evaluation procedures in place for recognition of "equivalence" of accreditation bodies:

- Build the evaluation team
- Conduct the evaluation
- Document and classify the findings.

Who?

For all persons who have been nominated by an accreditation body / regulatory agency to conduct evaluations of accreditation bodies on behalf of their agency or a recognition body such as NACLA. Evaluators work in the examination of the following disciplines:

- Assessor selection and performance,
- Traceability requirements,
- Proficiency requirements,
- Impartiality of the program
- Accredited organization obligations.

How?

This 3-day Training Course examines both the quality system and recognition requirements within the standard, including conditions for application for accreditation, conduct of assessments and impartiality.

The course contains extensive reference to the international interpretation and guidance documents which are used by ILAC-recognized accreditation bodies.

The final day of the course is an all-out full court press on interpreting the requirements of the standard as they are done in real-life international peer evaluations.

Syllabus

Day 1 - (09:00-16:30)

Introduction and Objectives

- Course Aims
- Approaches to Learning

Evaluation Concepts

- Establishing equivalence
- Influencing requirements (ILAC etc)
- International recognition processes

- - Lunch (1 hour) - -

ISO/IEC 17011

- Organizational requirements
- Management requirements
- Impartiality requirements (exercise)

Day 2 - (09:00-16:30)

ISO/IEC 17011 (cont'd)

- Personnel requirements
- Assessment process requirements
- Obligations of CABs and ABs

- - Lunch (1 hour) - -

Evaluation Planning

- Evaluators
- Requirements for evaluation planning
- Planning workshops (2)

Day 3 - (09:00-16:30)

Evaluation of equivalence

- Writing evaluation findings (exercise)
- Witnessing assessment activities

Evaluation findings and reports

- Determining findings
- Evaluation report content

- - Lunch (1 hour) - -

Findings workshop (exercises)

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