

FACILITATOR EVALUATION SUMMARY

Training: 4024-1502 Understanding ISO/IEC 17020 for Inspection Body Staff **Facilitator(s):** Ned Gravel
Location: Kingston, Jamaica **Date:** 12 & 13 November 2015

Item	Met Participant Needs?				
	1 No	2	3 OK	4	5 Yes
Course Objectives:	<i>√ as appropriate below</i>				
Were you given the opportunity to help define them?				2	20
Were they well defined?			2	8	12
Were they achieved?			3	10	9
Course Content:					
Was the material appropriate?			4	5	13
Complexity (1=too complex or too simple ← → Perfect=5)		1	3	9	9
Was the material clear to you?			3	10	9
Volume (1=too much or not enough ← → Perfect=5)			4	11	7
Did the handouts fit with this training - did they help?			4	8	10
Facilitator Methods:					
Did the facilitator allow sufficient discussion?				3	19
Did the facilitator encourage participation?					22
Did the facilitator help bring out new group ideas?			1	1	10
Did the facilitator help close out discussions?			1	2	19
Would you accept this facilitator again?			1		21
Catering and Facility:					
Was the seminar facility appropriate for the course?			1	6	15
Was the lunch and breaks service acceptable?		1	1	9	11

Other comments:

- The facilitator was very knowledgeable about the subject area.
- His participatory style of delivery was effective and well received.
- This course has been an eye opener. Although all the contents were not necessarily relevant to my job specifications, they are relevant/import for further dissemination and further development.
- Good presentation
- Well executed
- The course was very informative and challenging as this was my first time viewing this standard.