

FACILITATOR EVALUATION SUMMARY

Training: Understanding ISO/IEC 17011 Facilitator(s): Ned Gravel
 Location: Hong Kong Date: 14 Jan 2015

Item	Met Participant Needs?				
	1 No	2	3 OK	4	5 Yes
Course Objectives:	<i>√ as appropriate below</i>				
Were you given the opportunity to help define them?			3	12	15
Were they well defined?			3	15	12
Were they achieved?			2	21	7
Course Content:					
Was the material appropriate?			2	22	6
Complexity (1=too complex or too simple ← → Perfect=5)		1	8	16	5
Was the material clear to you?			3	19	8
Volume (1=too much or not enough ← → Perfect=5)			9	14	7
Did the handouts fit with this training - did they help?			4	20	6
Facilitator Methods:					
Did the facilitator allow sufficient discussion?		1	1	22	6
Did the facilitator encourage participation?				18	12
Did the facilitator help bring out new group ideas?			6	20	5
Did the facilitator help close out discussions?			3	21	5
Would you accept this facilitator again?			1	17	12
Catering and Facility:					
Was the seminar facility appropriate for the course?	1	5	9	12	3
Was the lunch and breaks service acceptable?	1	3	14	10	2

Participant Feedback	MOTIVA Response
This course is too fast. No time for participants to digest the materials.	Very true. It is a fast course, and it is aimed at experienced lead assessors. This was the desire of the hosting organisation.
The classroom was too warm and too small for the group.	Understood. This course did not meet the MOTIVA Logistics standard and this was discussed with the hosting organisation beforehand. This comment will be passed to them.

Other comments:

- Very good training course provided by Mr. Gravel
- Good course operation. Good facilitator