

## FACILITATOR EVALUATION SUMMARY

**Training:** 4008-1501 Internal Calibration Course      **Facilitator(s):** Ned Gravel  
**Location:** Vientiane Laos      **Date:** 23 September 2015

Item	Met Participant Needs?				
	1 No	2	3 OK	4	5 Yes
<b>Course Objectives:</b>	<i>√ as appropriate below</i>				
Were you given the opportunity to help define them?			1	9	10
Were they well defined?			1	9	10
Were they achieved?			1	11	8
<b>Course Content:</b>					
Was the material appropriate?		1	7	9	3
Complexity (1=too complex or too simple ← → Perfect=5)			10	4	6
Was the material clear to you?			5	10	5
Volume (1=too much or not enough ← → Perfect=5)			4	12	4
Did the handouts fit with this training - did they help?			2	10	8
<b>Facilitator Methods:</b>					
Did the facilitator allow sufficient discussion?			2	4	14
Did the facilitator encourage participation?			1	4	15
Did the facilitator help bring out new group ideas?			1	6	13
Did the facilitator help close out discussions?				5	15
Would you accept this facilitator again?				5	15
<b>Catering and Facility:</b>					
Was the seminar facility appropriate for the course?			2	11	7
Was the lunch and breaks service acceptable?	1		6	5	8

Participant Feedback	MOTIVA Response
I need more samples such as method of calibration forces.	While it would be good for a testing lab to do this type of internal calibration, it is not normally possible for them to acquire the equipment, space, and expertise to do so. That is why Force is not part of this course.
Teaching is quite complicated, need more teaching than this.	Understood. All participants have been asked to approach the hosting organisation to hold more of this type of training for CAB staff. It does not matter who does the training. What matters is that more training is offered.
Handouts need to be translated into Lao. There must be more examples.	Very true. The hosting organisation has been approached to do this.

**Other comments:**

- Very good, thank you.
- Should have more training like this.
- I am really interesting this course and I want to attend this course again.
- I have more understanding of calibration work.
- Need this kind of training more.