

FACILITATOR EVALUATION SUMMARY

Training: 4022-1301 Assessing ISO/IEC 17065 Facilitator(s): Ned Gravel
 Location: A2LA Frederick MD Date: January 25, 2013

Item	Met Participant Needs?				
	1 No	2	3 OK	4	5 Yes
Course Objectives:	<i>√ as appropriate below</i>				
Were you given the opportunity to help define them?					12
Were they well defined?				5	7
Were they achieved?			3	5	4
Course Content:					
Was the material appropriate?			1	6	5
Complexity (1=too complex or too simple ← → Perfect=5)		1		8	3
Was the material clear to you?				7	5
Volume (1=too much or not enough ← → Perfect=5)		2		5	4
Did the handouts fit with this training - did they help?			2	4	6
Facilitator Methods:					
Did the facilitator allow sufficient discussion?				4	8
Did the facilitator encourage participation?				3	9
Did the facilitator help bring out new group ideas?				4	8
Did the facilitator help close out discussions?			1	4	7
Would you accept this facilitator again?				5	7
Catering and Facility:					
Was the seminar facility appropriate for the course?			1	5	6
Was the lunch and breaks service acceptable?				6	6

Participant Feedback	MOTIVA Response
Hierarchy relationship diagram into course materials.	Agreed. This is a good idea.
Would have liked more discussion on C309 checklist expectations and perhaps trim down discussion on assessor deliverables otherwise good subject matter and example "real world" scenarios	Agreed. Will have to restructure delivery to allow more time for this. If it requires an extra day to spend time on the actual checklist, then that is what we should do.
Would like more time devoted to individual sections, clauses of 17065. Checklist step by step to gain assessor consistency. Review clause, ensure "we are on the same page"...move on...	Agreed. See response above.
Table space was a bit small for the big binders.	Agreed. Will limit groups to 3 and allow for computers and/or binders on the tables.

Other comments:

- Good job
- Discussion questions were good and helpful