

FACILITATOR EVALUATION SUMMARY

Training: Understanding ISO/IEC 17011 Facilitator(s): Ned Gravel
 Location: Washington DC Date: 11-13 July 2012

Item	Met Participant Needs?				
	1 No	2	3 OK	4	5 Yes
Course Objectives:	<i>√ as appropriate below</i>				
Were you given the opportunity to help define them?					5
Were they well defined?					5
Were they achieved?					5
Course Content:					
Was the material appropriate?				1	4
Complexity (1=too complex or too simple ← → Perfect=5)			1	2	2
Was the material clear to you?				2	3
Volume (1=too much or not enough ← → Perfect=5)				3	2
Did the handouts fit with this training - did they help?		1	1		3
Facilitator Methods:					
Did the facilitator allow sufficient discussion?					5
Did the facilitator encourage participation?					5
Did the facilitator help bring out new group ideas?					5
Did the facilitator help close out discussions?					5
Would you accept this facilitator again?					5
Catering and Facility:					
Was the seminar facility appropriate for the course?				1	4
Was the lunch and breaks service acceptable?				1	4

Participant Feedback	MOTIVA Response
Organization of materials has been addressed within the class	The order of documents in the binder needed to be corrected at the start of the course to correct the assumptions made by the printer.
The course handouts did not exactly match the course slides.	Very true. This is a combination of two courses and the handouts still had some of the nomenclature of one of the "parent" courses.

Other comments:

- I know all 5's doesn't really allow you to grow for other training sessions, but this training has been great. Being such a small group we were able to all work together and work through everything together. We were able to learn from each other and from you. You let us come to answers on our own with great guidance.

- Per “Facilitator Methods” allow sufficient discussion, great amount of time for discussion – not too much to get off schedule, but enough for great info exchange.
- Facilitator is extremely knowledgeable, brings a lot of information, knowledge and skill to the course.
- The course was excellent, with the instructor-led discussions bringing out many comparisons between participant organizations. I learned a great deal from my classmates, and from Ned. As a very early beginner, the material and presentations were great and my excellent classmates added a lot.
- If more experienced classmates were in class, the course complexity, clarity, and volume may have been a 5 but I may not have kept up with my classmates.