

FACILITATOR EVALUATION SUMMARY

Training: 4011-1201 Understanding ISO/IEC 17025 **Facilitator(s):** Ned Gravel
Location: INMS Ottawa **Date:** Mar. 27 & 28, 2012

Item	Met Participant Needs?				
	1 No	2	3 OK	4	5 Yes
Course Objectives:	<i>√ as appropriate below</i>				
Were you given the opportunity to help define them?				2	11
Were they well defined?			2	4	7
Were they achieved?			1	8	4
Course Content:					
Was the material appropriate?			2	4	7
Complexity (1=too complex or too simple ← → Perfect=5)		1	4	6	2
Was the material clear to you?			4	7	2
Volume (1=too much or not enough ← → Perfect=5)			4	6	3
Did the handouts fit with this training - did they help?			2	4	7
Facilitator Methods:					
Did the facilitator allow sufficient discussion?					13
Did the facilitator encourage participation?					13
Did the facilitator help bring out new group ideas?				4	9
Did the facilitator help close out discussions?				4	9
Would you accept this facilitator again?					13
Catering and Facility:					
Was the seminar facility appropriate for the course?				1	12
Was the lunch and breaks service acceptable?					13

Participant's Comments	MOTIVA Response
Provide case examples in slides for references upon re-reading later.	Good idea. Will do
Re-align chapter 5 slides (eg. 5.4)	Good eye. This has now been done.
Some more discussion as to how this applies to NMI's which are self-declaring.	Good point. We have to be careful to avoid the politics, but whether the NMI is accredited or self-declaring, the requirements in ISO/IEC 17025 still apply, according to the CIPM MRA.

Other comments:

- Enjoyable and useful. Thank you.
- Good training!