

FACILITATOR EVALUATION SUMMARY

Training: Internal Auditor **Facilitator(s):** Ned Gravel
Location: Ste-Foy, QC **Date:** 05-May-11

Item	Met Participant Needs?				
	1 No	2	3 OK	4	5 Yes
Course Objectives:	<i>√ as appropriate below</i>				
Were you given the opportunity to help define them?	0	0	0	1	5
Were they well defined?	0	0	0	2	4
Were they achieved?	0	0	1	3	2
Course Content:					
Was the material appropriate?	0	0	2	1	3
Complexity (1=too complex or too simple ← → Perfect=5)	0	1	4	0	1
Was the material clear to you?	0	0	4	1	1
Volume (1=too much or not enough ← → Perfect=5)	0	0	1	3	2
Did the handouts fit with this training - did they help?	0	0	0	3	3
Facilitator Methods:					
Did the facilitator allow sufficient discussion?	0	0	0	3	3
Did the facilitator encourage participation?	0	0	0	1	5
Did the facilitator help bring out new group ideas?	0	0	0	1	5
Did the facilitator help close out discussions?	0	0	0	2	4
Would you accept this facilitator again?	0	0	0	1	5
Catering and Facility:					
Was the seminar facility appropriate for the course?	0	0	0	3	3
Was the lunch and breaks service acceptable?	0	0	0	0	6

<u>COMMENTS</u>	<u>REPSONSE</u>
Ça aurait été plus facile avec un exemple dans le laboratoire genre une méthode au lieu de traiter de l'administration.	This is a question of the usefulness of method audits as compared to system audits. This course is for auditing the Exova management systems. Method audits have different requirements and use different processes. At some time in the future we may wish to provide regional guidance on method audits – but for now lab approaches are considered appropriate.