

FACILITATOR EVALUATION SUMMARY

Training: Internal Auditor **Facilitator(s):** Ned Gravel
Location: Santa Fe Springs, CA **Date:** 26-May-11

Item	Met Participant Needs?				
	1 No	2	3 OK	4	5 Yes
Course Objectives:	<i>√ as appropriate below</i>				
Were you given the opportunity to help define them?	0	0	0	0	4
Were they well defined?	0	0	0	0	4
Were they achieved?	0	0	0	0	4
Course Content:					
Was the material appropriate?	0	0	0	0	4
Complexity (1=too complex or too simple ← → Perfect=5)	0	0	1	1	2
Was the material clear to you?	0	0	0	1	3
Volume (1=too much or not enough ← → Perfect=5)	0	0	0	1	3
Did the handouts fit with this training - did they help?	0	0	0	1	3
Facilitator Methods:					
Did the facilitator allow sufficient discussion?	0	0	0	0	4
Did the facilitator encourage participation?	0	0	0	0	4
Did the facilitator help bring out new group ideas?	0	0	0	0	4
Did the facilitator help close out discussions?	0	0	0	0	4
Would you accept this facilitator again?	0	0	0	0	4
Catering and Facility:					
Was the seminar facility appropriate for the course?	0	0	0	0	4
Was the lunch and breaks service acceptable?	0	0	0	0	4

<u>COMMENTS</u>	<u>REPSONSE</u>
Need more time.	Agreed. This course is really for those used to working an accredited 17025-conformant system. Those who do not have this experience may need more time. The good news is that we are always willing to discuss issues further with anyone who needs it.

Other comments:

- Very good training session. Good materials and on-the-go understanding of what was needed to supplement the training.
- I learned more about internal auditing and was made aware of the level of preparation that is involved.