

# FACILITATOR EVALUATION SUMMARY

**Training:** Job Hazard Assessment                      **Facilitator(s):** Ned Gravel  
**Location:** Pointe Claire, QC                              **Date:** 03-May-11

| Item   | Met Participant Needs?        |   |         |   |          |
|--|-------------------------------|---|---------|---|----------|
|  | 1<br>No                       | 2 | 3<br>OK | 4 | 5<br>Yes |
| <b>Course Objectives:</b>                                | <i>√ as appropriate below</i> |   |         |   |          |
| Were you given the opportunity to help define them?      | 0                             | 0 | 1       | 4 | 5        |
| Were they well defined?                                  | 0                             | 0 | 1       | 5 | 4        |
| Were they achieved?                                      | 0                             | 0 | 1       | 5 | 4        |
| <b>Course Content:</b>                                   |                               |   |         |   |          |
| Was the material appropriate?                            | 0                             | 0 | 1       | 5 | 4        |
| Complexity (1=too complex or too simple ← → Perfect=5)   | 0                             | 0 | 1       | 5 | 4        |
| Was the material clear to you?                           | 0                             | 0 | 2       | 3 | 5        |
| Volume (1=too much or not enough ← → Perfect=5)          | 0                             | 0 | 2       | 3 | 5        |
| Did the handouts fit with this training - did they help? | 0                             | 0 | 2       | 2 | 6        |
| <b>Facilitator Methods:</b>                              |                               |   |         |   |          |
| Did the facilitator allow sufficient discussion?         | 0                             | 0 | 1       | 4 | 5        |
| Did the facilitator encourage participation?             | 0                             | 0 | 0       | 4 | 6        |
| Did the facilitator help bring out new group ideas?      | 0                             | 0 | 2       | 2 | 6        |
| Did the facilitator help close out discussions?          | 0                             | 0 | 1       | 4 | 5        |
| Would you accept this facilitator again?                 | 0                             | 0 | 0       | 1 | 9        |
| <b>Catering and Facility:</b>                            |                               |   |         |   |          |
| Was the seminar facility appropriate for the course?     | 0                             | 0 | 0       | 3 | 7        |
| Was the lunch and breaks service acceptable?             | 0                             | 0 | 2       | 3 | 5        |

| <u>COMMENTS</u>                               | <u>REPSONSE</u>   |
|---|---|
| Matériel francophone requis. (7 commentaires) | It is always best to provide the materials in the language of the participants. Over time, we hope to provide this as budgets allow. Certainly the discussions can be in French, given the bilingual capability of the facilitator. |