

FACILITATOR EVALUATION FORM

Training: Internal Auditor / CALA Staff Training **Facilitator(s):** Ned Gravel
Location: CALA office **Date:** April 30, 2010

Item	Met Participant Needs?				
	1 No	2	3 OK	4	5 Yes
Course Objectives:	<i>√ as appropriate below</i>				
Were you given the opportunity to help define them?					3
Were they well defined?					3
Were they achieved?					3
Course Content:					
Was the material appropriate?					3
Complexity (1=too complex or too simple ← → Perfect=5)					3
Was the material clear to you?					3
Volume (1=too much or not enough ← → Perfect=5)					3
Did the handouts fit with this training - did they help?					3
Facilitator Methods:					
Did the facilitator allow sufficient discussion?					3
Did the facilitator encourage participation?					3
Did the facilitator help bring out new group ideas?					3
Did the facilitator help close out discussions?					3
Would you accept this facilitator again?					3
Catering and Facility:					
Was the seminar facility appropriate for the course?					3
Was the lunch and breaks service acceptable?			1		2

Comments

- I am glad I had the opportunity to take this course. I am very excited to be able to put my new knowledge to work. Ned as always is an excellent facilitator.
- I certainly understand the process and feel more comfortable participating in next year's internal audit.
- You are awesome; always know how to explain material very well. And I always come out of your courses more knowledgeable.