

FACILITATOR EVALUATION FORM

Training: Accreditation Seminar **Facilitator(s):** Ned Gravel
Location: Suncor Energy - Hosted, Mississauga **Date:** March 29, 2010

Item	Met Participant Needs?				
	1 No	2	3 OK	4	5 Yes
Course Objectives:	<i>√ as appropriate below</i>				
Were you given the opportunity to help define them?				1	3
Were they well defined?				3	1
Were they achieved?			2	2	
Course Content:					
Was the material appropriate?				3	2
Complexity (1=too complex or too simple ← → Perfect=5)			1	2	1
Was the material clear to you?				3	1
Volume (1=too much or not enough ← → Perfect=5)				2	2
Did the handouts fit with this training - did they help?			2	1	1
Facilitator Methods:					
Did the facilitator allow sufficient discussion?					4
Did the facilitator encourage participation?					4
Did the facilitator help bring out new group ideas?					4
Did the facilitator help close out discussions?				1	3
Would you accept this facilitator again?					4
Catering and Facility:					
Was the seminar facility appropriate for the course?			1	1	2
Was the lunch and breaks service acceptable?			3	1	1

<u>COMMENTS</u>	<u>RESPONSE</u>
Material will have to be reviewed further to absorb information.	Completely normal for this type of course.
<ul style="list-style-type: none"> • Could probably use more time for the course • Course objectives not 100% achieved, but it will be addressed under the accreditation process. • Some of the concepts around calibration were not well understood by myself. 	More, in depth concepts surrounding accreditation issues are part of other CALA courses. In the interim, CALA staff is available to discuss issues with participants after the course.

Other Comments

- Good material presented in handout binder
- Very knowledgeable facilitator
- Ned is a great instructor and brought enthusiasm to the course.