

FACILITATOR EVALUATION FORM

Training: Understanding ISO/IEC 17025 **Facilitator(s):** Ned Gravel
Location: Park Inn, Vancouver, BC **Date:** October 13 – 14, 2009

Item	Met Participant Needs?				
	1 No	2	3 OK	4	5 Yes
Course Objectives:	<i>√ as appropriate below</i>				
Were you given the opportunity to help define them?			1	1	7
Were they well defined?			1	2	6
Were they achieved?			1	2	6
Course Content:					
Was the material appropriate?			1	3	5
Complexity (1=too complex or too simple ← → Perfect=5)			2	1	6
Was the material clear to you?			2	2	5
Volume (1=too much or not enough ← → Perfect=5)			1	3	5
Did the handouts fit with this training - did they help?		1		1	7
Facilitator Methods:					
Did the facilitator allow sufficient discussion?				1	8
Did the facilitator encourage participation?				2	7
Did the facilitator help bring out new group ideas?				2	7
Did the facilitator help close out discussions?				2	7
Would you accept this facilitator again?				1	8
Catering and Facility:					
Was the seminar facility appropriate for the course?			1		8
Was the lunch and breaks service acceptable?				1	8

Comments	Response
Page 6, tab 3 – 3.6 section has typing errors. Missing scope of lab operations	Typos corrected. Scope of Operations diagram has been added to the text of Tab 1.
It will be better if we can receive the binder before the class starts. So we can read it before we come. This will help us to absorb better.	This has been tried and caused difficulty when some students forgot to bring their binder. CALA will offer the first part of the materials electronically in future.
Old version of P07 in binder	Replaced old version of P07 with current version.
Course volume was more in spite of Mr. Ned could keep us attentive and happy with his sense of humour.	There are a lot of concepts to cover in these two days. Will consider making it a three day course.

Other Comments

- Ned made course real for enjoyment a lot.
- Good sense of humour, made the course go smoothly and entertaining.