

FACILITATOR EVALUATION FORM

Training: Laboratory Leadership **Facilitator(s):** Ned Gravel
Location: Four Points Sheraton, Gatineau, QC **Date:** September 10, 2009

Item	Met Participant Needs?				
	1 No	2	3 OK	4	5 Yes
Course Objectives:	<i>√ as appropriate below</i>				
Were you given the opportunity to help define them?					2
Were they well defined?					2
Were they achieved?					2
Course Content:					
Was the material appropriate?					2
Complexity (1=too complex or too simple ← → Perfect=5)					2
Was the material clear to you?					2
Volume (1=too much or not enough ← → Perfect=5)					2
Did the handouts fit with this training - did they help?					2
Facilitator Methods:					
Did the facilitator allow sufficient discussion?					2
Did the facilitator encourage participation?					2
Did the facilitator help bring out new group ideas?					2
Did the facilitator help close out discussions?					2
Would you accept this facilitator again?					2
Catering and Facility:					
Was the seminar facility appropriate for the course?					2
Was the lunch and breaks service acceptable?					2

Comments	Response
Wrong quiz in binder	Good catch. Will replace with the correct one. Fortunately had both quizzes available for this class.