

ONLINE EVALUATION FORM

Training: Understanding 17025

Facilitator(s): Ned Gravel

Location: Online

Date: August 10 to September 04, 2009

It is important for the success of training within CALA to quickly identify areas of improvement. We need to know how to do better next time. Best, in our opinion, is giving you the training you need. This form helps us learn how to better meet your training needs next time. Once your have completed the form, please return it by fax to Maria Koslowski at CALA (613-233-5501). Help us serve you better.

Item	Met Participant Needs?				
	1 No	2	3 OK	4	5 Yes
Course Objectives:	√ as appropriate below				
Were the course objectives well defined?					3
Were the course objectives achieved?				3	
Course Material:					
Was the course material appropriate?		1			2
Was the course content too complex?			1		2
Was the course material clear to you?		2			1
Was the course volume appropriate?		1			2
Did the downloads fit with the training - did they help?			1	2	
Threaded Discussion Area:					
Did the course organization allow for sufficient discussion?		1		2	
Were you encouraged to post in the discussion area?				3	
Did the discussion posts help bring out new group ideas?			3		
Did the discussion posts help you understand the material?			2		
Would you recommend this course to others?		2			1

Comments	Response
<ul style="list-style-type: none"> • One of the issues with the course is the spelling errors in course description and outdated downloads. • I also found that the information could be reworded to simplify the information instead of making it just as complex as the downloads. • Some of the material in the course notes could be re-written more clearly 	<p>This is a very good comment. CALA online courses are currently being modified to provide more interactivity and less drowning in pages of text.</p>

Comments	Response
<p>I found that working all day and then having to concentrate on the terminology was hard some nights. Because of that I would have preferred a longer course time for the same amount of material. 8 hours a week didn't seem like it would be a problem but life can be busy and time sometimes hard to find. Overall, I would say I learned what I needed and it helped to see where the policies my lab has implemented came from.</p>	<p>One of the drawbacks of taking this training online is that there is very little interaction and some participants may have questions that they do not know how to express. The current level of interaction does not allow the facilitator to "read" apparent confusion and take action to clarify issues. I am not certain that the new online training facility will overcome this, but it may be useful to reinforce this aspect of online training to future participants.</p>
<p>The discussion forum can be improved by having different questions for each student</p>	<p>While this suggestion may appear to tailor the interaction with each participant, it does not promote participant-participant exchange of ideas. And in adult education, participants actually learn more from each other than they do from the facilitator.</p>

Other comments

- Thanks for the opportunity to take the course.