

## FACILITATOR EVALUATION FORM

**Training:** Laboratory Leadership Course

**Facilitator(s):** Ned Gravel

**Location:** PESC, Vancouver, BC

**Date:** June 9, 2008

Item	Met Participant Needs?				
	1 No	2	3 OK	4	5 Yes
<b>Course Objectives:</b>	<i>√ as appropriate below</i>				
Were you given the opportunity to help define them?	0	0	0	3	12
Were they well defined?	0	0	1	4	10
Were they achieved?	0	0	2	4	9
<b>Course Content:</b>					
Was the material appropriate?	0	1	1	6	7
Complexity (1=too complex or too simple ← → Perfect=5)	0	1	3	8	3
Was the material clear to you?	0	0	4	5	6
Volume (1=too much or not enough ← → Perfect=5)	0	2	6	2	5
Did the handouts fit with this training - did they help?	0	0	5	3	7
<b>Facilitator Methods:</b>					
Did the facilitator allow sufficient discussion?	0	0	0	0	15
Did the facilitator encourage participation?	0	0	0	0	15
Did the facilitator help bring out new group ideas?	0	0	0	1	14
Did the facilitator help close out discussions?	0	0	0	4	11
Would you accept this facilitator again?	0	0	0	2	13
<b>Catering and Facility:</b>					
Was the seminar facility appropriate for the course?	0	1	0	2	12
Was the lunch and breaks service acceptable?	0	0	2	1	12

Comments	Response
Receive training materials 7 to 10 days prior to course	Agreed.
Remove Adolf Hitler quote	Adolf Hitler is a good example of a capable leader exercising leadership for immoral aims. Understand the sensitivity – but history provides us a good lesson here – of what NOT to do. And what to watch for in others who may make similar attempts. Too valuable to ignore.
Tent cards missing	Oversight. New procedures now better understood
Would have like to discuss lesson 4 more during course of day but please cover this on Tuesday	Hopefully this was done.
“Pubic vs. Public” page 5 of 10, tab 3 (oops)	Done
Note: Recommend review of Risk Probability x consequence = risk. “Cost” is an application within consequence and sometimes used as a 3 <sup>rd</sup> variable to create a form of “weight” re risk. Just thoughts.	Good thoughts. Will consider how to include this in the materials.

**Other Comments**

- Good enthusiasm, good at bringing a complex subject down to a more simple wording that lab people need!
- Captured our attention, thanks!!
- Informative
- Facilitator did a great job.
- I enjoyed the course because it addressed some of the problems with our lab work environment. Hopefully the lessons learned will be implemented in our lab.