

FACILITATOR EVALUATION FORM

Training: Understanding ISO/IEC 17025

Facilitator(s): Ned Gravel

Location: Calgary, AB (Glenmore Inn)

Date: 15-16 May 2008

Item	Met Participant Needs?				
	1 No	2	3 OK	4	5 Yes
Course Objectives:	<i>√ as appropriate below</i>				
Were you given the opportunity to help define them?	0	0	1	1	7
Were they well defined?	0	0	1	3	5
Were they achieved?	0	0	1	4	4
Course Content:					
Was the material appropriate?	0	0	1	4	4
Complexity (1=too complex or too simple ← → Perfect=5)	0	1	5	3	0
Was the material clear to you?	0	1	2	5	1
Volume (1=too much or not enough ← → Perfect=5)	0	1	5	1	2
Did the handouts fit with this training - did they help?	0	0	1	4	4
Facilitator Methods:					
Did the facilitator allow sufficient discussion?	0	0	0	1	8
Did the facilitator encourage participation?	0	0	0	1	8
Did the facilitator help bring out new group ideas?	0	0	0	2	7
Did the facilitator help close out discussions?	0	0	0	1	8
Would you accept this facilitator again?	0	0	0	2	7
Catering and Facility:					
Was the seminar facility appropriate for the course?	0	0	1	3	5
Was the lunch and breaks service acceptable?	0	0	0	3	6

Comments	Response
Round tables and big binders don't go well together.	Understood. Will try to get bigger tables for this course. It has the biggest of our course binders.
Please come to BC. I know this is dependent on number of people, but I will come!	All we need are enough registered participants. We are scheduling more courses in BC. Look for us to be there for a number of weeks in October 2009. CALA is hosting the joint ILAC/IAF General Assembly.
Please add clause 5.9 to the slides for Lesson 3 and correct question 3.1	Done and done.
Please update P07 to 2-5	Done

Other Comments

- Thanks it was very helpful
- Ned was a great facilitator!