

FACILITATOR EVALUATION FORM

Training: Understanding ISO/IEC 17025

Facilitator(s): Mr. Ned Gravel

Location: Fort Saskatchewan, AB

Date: 29-30 May 2008

Item	Met Participant Needs?				
	1 No	2	3 OK	4	5 Yes
Course Objectives:	<i>√ as appropriate below</i>				
Were you given the opportunity to help define them?	0	0	1	3	4
Were they well defined?	0	0	1	5	2
Were they achieved?	0	0	0	6	2
Course Content:					
Was the material appropriate?	0	0	0	6	2
Complexity (1=too complex or too simple ← → Perfect=5)	0	2	4	2	0
Was the material clear to you?	0	0	4	4	0
Volume (1=too much or not enough ← → Perfect=5)	1	1	3	2	1
Did the handouts fit with this training - did they help?	0	0	1	6	1
Facilitator Methods:					
Did the facilitator allow sufficient discussion?	0	0	0	5	3
Did the facilitator encourage participation?	0	0	0	5	3
Did the facilitator help bring out new group ideas?	0	0	3	4	1
Did the facilitator help close out discussions?	0	0	0	7	1
Would you accept this facilitator again?	0	0	0	3	5
Catering and Facility:					
Was the seminar facility appropriate for the course?	0	1	1	5	1
Was the lunch and breaks service acceptable?	0	1	2	4	1

Comments	Response
Correct slide 30 in section 5	Done!!
The course content was very good, but 2 days seems not enough time to cover them all. Maybe 3 days to through each section more thoroughly. Maybe because this was the first time to this materials.	Much of this course was actually spent discussing benefits of accreditation, normally the subject of a separate seminar. This is OK, but it did take some time away from the 17025 aspect of this course.
Get definition from section 5 to P07	Done.

Other Comments

- Excellent Speaker! Good instructor with good sense of humor.
- Enjoy the environment given by the instructor.
- Overall the course was very good. Provides a good understanding of the concepts of 17025 Standard.
- Knowledgeable and well informed.
- I have learned a few new concepts on quality systems.